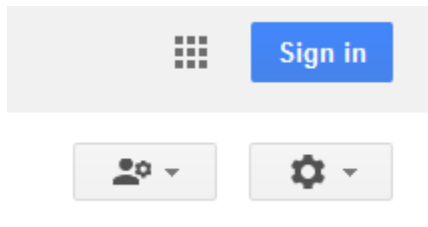


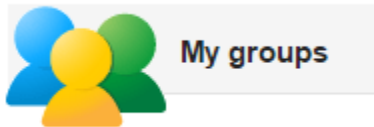
Changing your settings in Google Groups

Go to <https://groups.google.com/>

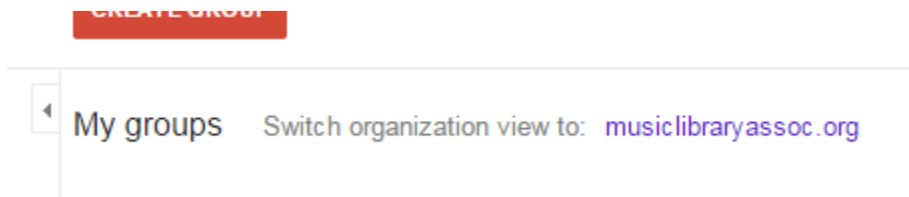
If not already signed, in do so now



Click on My Groups



Switch organization view by click in on musiclibassoc.org




Next to your name, click on the edit link



An edit box will appear (see graphic below)

nemla membership settings

My display name:

 ←

Link to my *xx.edu* profile [?] ←

My profile name will be shown as: Your name

Email used for your membership: username@xx.edu ▾ ←

Email delivery preference: Send combined updates (25 messages per email) ▾ ←

Automatically subscribe me to email updates when I post to a topic

Other members of this group can find your email address. Anyone who knows your email address could discover your Google Profile. [Learn More](#)

[Leave group](#)

To change or edit your display name, enter it as you would like to see it displayed into the **My display name** text box.

If having an issue with conflicting accounts, under **email used for my membership**, choose the correct email from the pull down (represented here as username@xx.edu). If it is not listed here, you may need to check the box next to link to my [organization name] profile (represented here as xx.edu). If your organization does not use Google service, this may not appear.

You can also your message delivery preference by using the pull down next to **Email delivery preference**